

**VILLAGE OF BRIERCREST**  
**Box 25, Briercrest, SK S0H 0K0**

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**Minutes of Regular Council Meeting March 12, 2020**

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Minutes of the Regular Meeting of the Council of the Village of Briercrest, held on Thursday March 12, 2020 in the Village office at Briercrest Saskatchewan.

**Present:**

Mayor:	Ray Briggs
Deputy Mayor:	Grant Duncan
Councilor:	Dale Whitfield
Administrator:	Linda Senchuk
Guest:	Ross Dressler
Guest:	Blaine Gross

**Call to Order**

Mayor Ray Briggs called the meeting to order at 7:00 p.m.

**Agenda**

**36-2020BRIGGS:** that the agenda be accepted as presented and left open.  
Carried Unanimously.

**Water Report**

**37-2020G.DUNCAN:** that the report given by Ross Dressler on water usage and maintenance for February 2020 be approved as presented.  
Carried Unanimously.

**Maintenance Report**

**38-2020G.DUNCAN:** that we approve of the maintenance report as given by Russ Adams.  
Carried Unanimously.

**February 13, 2020 Regular Council Meeting Minutes**

**39-2020BRIGGS:** that the minutes of the February 13, 2020 regular meeting of council are approved as presented.  
Carried Unanimously.

**Financial Reports**

**40-2020G.DUNCAN:** that the Income Statement and the Balance sheet as February 29, 2020 be accepted as presented.  
Carried Unanimously.

**Bank Reconciliations**

**41-2020WHITFIELD:** that the Bank Reconciliation for February, 2020 be accepted as presented.  
Carried Unanimously.

**Accounts for Payment**

**42-2020BRIGGS:** that the list of accounts totaling \$13,162.00 attached hereto as Appendix "A" and forming part of these minutes be approved for payment.  
Carried Unanimously.

**Old Business:**

**Fire Suppression Services Bylaw**

**43-2020:** that we table our discussion on fire suppression Bylaw until the April 9, 2020 regular meeting of council.  
Carried Unanimously.

**Maintenance Forman 2020 Wage**

**44-2020WHITFIELD:** that I move to rescind motion #11-20 passed at the January 09, 2020 regular meeting of council relating to Russ Adams 2020 wage increase.  
Carried Unanimously.

**Maintenance Forman 2020 Wage**

**45-2020WHITFIELD:** that we approve of the wage increase for Russ Adams to salary wage of \$892.25 per month at 43 hours per month, if hours are exceeded at year end the Village of Briercrest will top up the overage hours at \$20.75 per hour at December 31 of current year with the effective date being January 1, 2020.  
Carried Unanimously.

**New Business:**

**2020 Quality Assurance & Quality Control Policy**

**46-2020WHITFIELD:** that we approve of the 2020 Quality Assurance & Quality Control Policy submitted to council by email for reviewing.  
Carried Unanimously.

**Outstanding 2020 Utilities & Taxes**

**47-2020WHITFIELD:** that we observe the outstanding Utility accounts totaling \$3,297.30 and outstanding 2019 Tax arrears totaling \$10,852.37 which is hereby attached as "Schedule B" and forming part of these minutes.  
Carried Unanimously.

**RCMP Planning Meeting**

**48-2020BRIGGS:** that we approve of sending Mayor Ray Briggs and Councillor Dale Whitfield to attend the RCMP planning meeting at the Milestone Town office on March 18, 2020.  
Carried Unanimously.

**Bylaw No. 1-2020 -- First Reading**

**49-2020G.DUNCAN:** that Bylaw No. 1-2020, being a bylaw to Establish Property Tax Incentives and Penalties Pursuant to the Municipalities Act, be read the first time.  
Carried Unanimously.

**Bylaw No. 1-2020**

**50-2020G.DUNCAN:** that we observe and approve of the changes to Bylaw 1-2020 Section 3 b) to read:  
- A compounded rate of 1% per month, added on the first day of each month applied to the total taxes and penalties that remain unpaid at the end of the month preceding the month in which the penalty is being applied.

and to Section 4 b) iii to read:

- During the month of October shall be eligible for a discount of 2% of the amount paid.

Carried Unanimously.

**March 26, 2020 Office Closure**

**51-2020BRIGGS:** that we observe and approve of the office closure on Thursday March 26, 2020 from 9:30 am to 2:30 pm for administrator to attend the Spring Workshop in Weyburn, SK.  
Carried Unanimously.

**Wounded Warriors Fundraiser**

**52-2020G.DUNCAN:** that we acknowledge and approve of purchasing an advertisement in the Wounded Warriors E-Magazine at a cost of \$195.00 for one issue.  
DEFEATED

**Utopia Letter of Support**

**53-2020WHITFIELD:** that we observe and approve of the request by the Utopia Conservation District, for the Village to write a letter in support of their application to the Infrastructure Canada Fund.  
Carried Unanimously.

**Community Meeting**

**54-2020BRIGGS:** That we approve of calling a ratepayer meeting over the concern of the community phone tree list Procedures; for March 23, 2020 at 7:00 pm in the Briercrest Community Centre.  
Carried Unanimously.

**FCM Travel Fund Invoice**

**55-2020WHITFIELD:** that we observe and approve of paying the FCM travel Fund in the amount of \$8.35.  
DEFEATED

**Garbage/Recycling Cart Fines-Bylaw #3-2019**

**56-2020BRIGGS:** that we approve of the fine amount of \$25.00 for the first offence and \$50.00 for the seconded offence after a(one) written warning notice for the garbage/recycling carts being left on the street after the 9:00 am of the day following the collection day, which will be added to the property owner or occupant’s Utility account.  
Carried Unanimously.

**Garbage/Recycling Fine, 125 Prairie Ave**

**57-2020BRIGGS:** that we acknowledge and approve of adding the \$25.00 first offence fine to Ross Roemer’s utility account in offense to Bylaw #3-2019 after been given one warning letter on February 18, 2020.  
Carried Unanimously.

**Utility Arrears**

**58-2020WHITFIELD:** that we authorize the Administrator to send a final water shut off notice to Jim Cockburn and David Stratford that if their accounts are not paid in full by March 16, 2020 the service will be discontinued by March 17, 2020.  
Carried Unanimously.

**Correspondence**

**59-2020BRIGGS:** that the following correspondence be accepted as presented:

- SGI – Business Recognition Assessment
- RCMP – planning meeting
- SCTPC – AGM meeting
- ACME – sewer services
- ACTI-ZYME – products
- Royal Canadian Legion – Thank you

Carried Unanimously.

**Adjourn**

**60-2020G.DUNCAN:** that this meeting be adjourned. (Time at 9:15 pm).  
Carried Unanimously.

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Presiding Officer

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Administrator